FREELANCE SCRIPT FEATURE DOCUMENT

Employer View

1. **Register:**
   1. User can find the register option at the top right of the page.
   2. User can register with valid mail id, User name and password.
   3. User can also choose the option like whether the user needs work or the user going to hire some person.
   4. Conformation mail will be sent to the registered mail id.
   5. User can also see the quick link for Terms and conditions, privacy policy in the register page itself.
   6. User can also register with their social network login.
2. **Login:**
   1. User can find the login option at the top right of the page.
   2. User can login with valid email and password.
   3. User can find the quick link for forgot password.
3. **Home page:**
   1. Post project option is viewed at the top of the page, user can post the project.
   2. User can view Browsing categories, in which the user can find the list of categories.
   3. User can view project, where the list of project is viewed with project name, location, price.
   4. User can view find work, the list of job is viewed with details.
   5. User can view how it works, where the user can find the process details of the company.
   6. User can view pricing, the user can see the price plan.
   7. User can view about, the can see about the company.
   8. User can view contact, user can see the contact details.
   9. User can search the project in search for project option.
   10. User can search the project by using the skills in search by skill option.
   11. User can search the project by selecting the project price type (Fixed price projects, hourly projects).
   12. User can see the grid view of some design what the company is doing.
   13. User can also see the number of user who is already using the website, number of project, last month payouts, and payouts to date.
   14. User can see the list of recent project with project name, location, and price.
   15. User can see some best designers design in grid view.
4. **Post project:**
   1. User can post a new project.
   2. User can select the project category.
   3. User can select the sub-category.
   4. User can mention the project name, project description, skills required for the project.
   5. User can also upload a file which is related to the project.
   6. User can select the project budget.
   7. User can also mention project bid expiry date.
   8. User can select the type of project.
5. **Project:**
   1. User can find the list of project with project name, location, and price.
   2. User can search the project with the help of search option.
   3. User can filter the project by the option (newest, oldest, last week, last month, last year).
   4. User can assign the project to the employee.
   5. User can view the complete details of the particular project (Project id, project description, job details, About the employer, ratings, additional files, skill required).
   6. User can also edit the project details.
6. **Pricing:**
   1. User can see the pricing plan for the site.
   2. User can see the cost and benefits of the entire plan.
   3. User can choose any plan based on his requirement.
7. **Newsletter:**
   1. User can give their mail id to subscribe the news letter.
   2. The user gets the news letter from the website.
8. **Dashboard:**
   1. The user can see the compete contact details.
   2. User can see the number of project.
   3. User can see the number of portfolio.
   4. User can see the notice and response of his leads.
   5. User can also view the quotes.
   6. User can see his current job.
   7. User can view the complete details of the particular project (Project id, project description, job details, about the employer, ratings, additional files, skill required).
   8. User can also edit the project details.
   9. User can also see list of invoices.
   10. User can view the transaction detail.
   11. User can view the payment status.
   12. User can view the pending employer review.
   13. User can view the test result.
   14. User can view all certificates detail.
   15. User can view all test attempts.
9. **Browse by contractors:**
   1. User can view the entire freelancer profiles.
   2. User can view the freelancer reviews.
   3. User can view the freelancer certified test result.
10. **Leads:**
    1. User can see the list of project.
    2. User can see the details of the project.
    3. User can search the project in the search option.
    4. User can view the project by using filter (newest, oldest, last week, last month, last year).
11. **Quotes:**
    1. User can see the list of quotes.
    2. User can see the quotes details.
    3. User can filter the quotes by status (Pending, Approved).
12. **Jobs:**
    1. User can view the list of project.
    2. User can view the details (Project name, bids, Skill, Date of post, Price, Status).
    3. User can filter the job by price (Fixed price, hourly rate, All).
    4. User can filter the job by status (Open, in progress, closed).
13. **Payments:**
    1. User can see the list of invoice.
    2. User can also see the status of the invoice.
14. **Messages:**
    1. User can communicate with the company.
    2. User can also view the message which they sent, receive, draft, and archive.
    3. User can also delete the message.
15. **My account:**
    1. User can view his profile.
    2. User can update his contact details.
    3. User can change the password.
    4. User can close the account.
    5. User can also see the member ship plan.
16. **View profile:**
    1. User can see overview of his profile.
    2. User can see the response of his leads.
    3. User can also view the quotes.
    4. User can see his current job.
    5. User can view the complete details of the particular project (Project id, project description, job details, about the employer, ratings, additional files, skill required).
    6. User can also edit the project details.
    7. User can also see list of invoices.
    8. User can see the portfolio.
    9. User can add new portfolio.
    10. User can edit their portfolio.
    11. User can add review.
    12. User can see the list of rating which is already given.
    13. User can add the skill.
    14. User can also see the list of skill.
    15. My bids & won projects:
        1. User can view the statistic of bided projects and won projects.
        2. User can view the details about bided project entire details.
    16. My favorite projects
        1. User can view the favorite added project detail.
        2. Refine the favorite bids by type, budget, category and skills.
    17. My escrow account:
        1. User can view the account details with status.
        2. User can filter the account detail by project name.
    18. Milestones:
        1. User can view the entire project detail with status.
        2. User can filter the milestone detail by project name.
    19. Certified skill test:
        1. User can view the skill test that attended by the user.
        2. User can view the won certificate.
        3. User can view the all the attempt details.
    20. Get certified:
        1. User can get the certificate by attending the skill test.
        2. User can pay for the particular test.
    21. My transactions:
        1. User can view the entire transaction details.
        2. User can view the pending transaction detail.
        3. User can filter the list by days.
    22. Find friends:
        1. User can find the friend via social media like facebook, twitter, gmail, yahoo and linkedIn.
    23. Deposit:
        1. User can view the deposit details.
        2. User can add the money to the wallet.
        3. User can view the payment type.
    24. Withdraw fund request:
        1. User can enter the money value for withdraw.
        2. User can view the status of the withdraw fund request.
    25. My transfer account:
        1. User can view the added account detail.
        2. User can add new account detail to the list.
    26. Social:
        1. User can connect with the social media connection.
        2. User can disconnect the account of social media connection.
    27. My favorite users:
        1. User can view the favorite employer and freelancer detail.
    28. My friends:
        1. User can view the friend list of the user.
        2. User can view the friend list by category as accepted, pending and rejected.
17. **CMS:**
    1. About us
    2. FAQ
    3. How it works
    4. Testimonials
    5. Time line
    6. Information
    7. Employers
    8. Services
    9. Contact us
    10. Social network connection.

**Freelancer View**

1. **Login:**
   1. User should login with valid user name and password.
2. **Home page:**
   1. User can see the contact number if the user having any questions at the top canter of the page.
   2. User can view Browsing categories, in which the user can find the list of categories.
   3. User can view project, where the list of project is viewed with project name, location, and price.
   4. User can view find work, the list of job is viewed with details.
   5. User can view how it works, where the user can find the process details of the company.
   6. User can view pricing; the user can see the price plan.
   7. User can view about, the can see about the company.
   8. User can view FAQ, the user can see the question which is raised by the other user.
   9. User can see a quick link for contact, user can see the contact details.
3. **Find work:**
   1. User can find the project by selecting the category.
   2. User can find the project by selecting the budget type (Fixed price projects, hourly projects, All).
   3. User can find the project by location.
   4. User can find the project by Country.
   5. User can also find the project based on project.
   6. User can view the complete details of the particular project (Project id, project description, job details, about the employer, ratings, additional files, skill required).
   7. User can also edit the project details.
4. **Project:**
   1. User can see the list of project with project name, location, and price.
   2. User can search the project with the help of search option.
   3. User can filter the project by the option (newest, oldest, last week, last month, last year).
   4. User can view the complete details of the particular project (Project id, project description, job details, about the employer, ratings, additional files, skill required).
   5. User can apply the job.
   6. User can also see the bid status of the particular project.
5. **Pricing:**
   1. User can see the pricing plan for the site.
   2. User can see the cost and benefits of the entire plan.
   3. User can choose any plan based on his requirement.
6. **Newsletter:**
   1. User can give their mail id to subscribe the news letter.
   2. The user gets the news letter from the website.
7. **Dashboard:**
   1. The user can see compete contact details.
   2. User can see the number of bids.
   3. User can see the number of portfolio.
   4. User can see the list of bid to projects.
   5. User can also view the quotes.
   6. User can see the list of current jobs.
   7. User can see the list of invoices.
   8. User can see his current job.
   9. User can view the complete details of the particular project (Project id, project description, job details, about the employer, ratings, additional files, skill required).
   10. User can also see the bid status.
   11. User can view the transaction detail.
   12. User can view the payment status.
   13. User can view the pending employer review.
   14. User can view the test result.
   15. User can view all certificates detail.
   16. User can view all test attempts.
8. **Freelancer detail:**
   1. User can view the project detail.
   2. User can place a bid.
   3. User can view the placed bid details.
   4. User can view the escrow account detail.
   5. User can view the milestone of the project.
   6. User can view the activity detail.
   7. User can report the project.
   8. User can share the project detail.
9. **Leads:**
   1. User can see the list of bids which the user accepted.
   2. User can see the details of the employer.
10. **Quotes:**
    1. User can view list of quotes for his project.
    2. User can view the details of the employer.
    3. User can also see the status of the employer (Pending, Approved).
11. **Jobs:**
    1. User can view the list of project.
    2. User can view the details (Project name, bids, Skill, Date of post, Price, Status).
    3. User can filter the job by price (Fixed price, hourly rate, All).
    4. User can filter the job by status (Open, in progress, closed).
12. **Invoice:**
    1. User can view the list of invoice which he got from the employer.
    2. User can see the details of employer invoice (Name, Project name, Amount).
    3. User can see the status of invoice.
    4. User can filter the invoice by status (Pending, Approved).
    5. Once the invoice is approved, the user can download the invoice details.
    6. User can also filter the invoice by selecting the option (Unpaid, Paid, Withdrawn, Rejected, All invoices).
    7. User can also cancel the invoice which is already got approve.
13. **Messages:**
    1. User can communicate with the employer.
    2. User can also view the message which they sent, receive, draft, and archive.
    3. User can also delete the message.
14. **My account:**
    1. User can view his profile.
    2. User can update his contact details.
    3. User can change the password.
    4. User can close the account.
    5. User can also see the member ship plan.
    6. View profile:
       1. User can see overview of his profile.
       2. User can see the bid to project.
       3. User can also view the quotes.
       4. User can see his current job.
       5. User can view the complete details of the particular project (Project id, project description, job details, about the employer, ratings, additional files, skill required).
       6. User can also edit the project details.
       7. User can see the bid status of the project.
       8. User can see the freelancers’ bids list.
       9. User can also see list of invoices.
       10. User can see the portfolio.
       11. User can add new portfolio.
       12. User can edit their portfolio.
       13. User can add review.
       14. User can see the list of rating which is already given.
       15. User can add service.
       16. User can view the list of services.
       17. User can add the skill.
       18. User can also see the list of skill.
    7. My bids & won projects:
       1. User can view the statistic of bided projects and won projects.
       2. User can view the details about bided project entire details.
    8. My favorite projects
       1. User can view the favorite added project detail.
       2. Refine the favorite bids by type, budget, category and skills.
    9. My escrow account:
       1. User can view the account details with status.
       2. User can filter the account detail by project name.
    10. Milestones:
        1. User can view the entire project detail with status.
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    11. Certified skill test:
        1. User can view the skill test that attended by the user.
        2. User can view the won certificate.
        3. User can view the all the attempt details.
    12. Get certified:
        1. User can get the certificate by attending the skill test.
        2. User can pay for the particular test.
    13. My transactions:
        1. User can view the entire transaction details.
        2. User can view the pending transaction detail.
        3. User can filter the list by days.
    14. Find friends:
        1. User can find the friend via social media like facebook, twitter, gmail, yahoo and linkedIn.
    15. Deposit:
        1. User can view the deposit details.
        2. User can add the money to the wallet.
        3. User can view the payment type.
    16. Withdraw fund request:
        1. User can enter the money value for withdraw.
        2. User can view the status of the withdraw fund request.
    17. My transfer account:
        1. User can view the added account detail.
        2. User can add new account detail to the list.
    18. Social:
        1. User can connect with the social media connection.
        2. User can disconnect the account of social media connection.
    19. My favorite users:
        1. User can view the favorite employer and freelancer detail.
    20. My friends:
        1. User can view the friend list of the user.
        2. User can view the friend list by category as accepted, pending and rejected.
15. **CMS:**
    1. About us
    2. FAQ
    3. How it works
    4. Testimonials
    5. Time line
    6. Information
    7. Employers
    8. Services
    9. Contact us
    10. Social network connection.

**Admin View**

1. **Login:**
   1. Admin should login with valid user name and password.
2. **Dashboard:**
   1. Admin can view the total number of users, total category, total sub category, total skill.
   2. At the left side of the page admin can view some list of option which is related to their website.
3. **Site management:**
   1. Admin can change the site view.
   2. Admin can change the site logo.
4. **CMS pages:**
   1. Admin can change the CMS setting of the site.
5. **Location management:**
   1. Admin can add the new location.
   2. Admin can view the list of country.
   3. Admin can also view the number of state under the particular country.
   4. Admin can see the status of the country (Deactivate, Edit, delete).
   5. Admin can search the country in the search engine, which is available at the right side of the page.
6. **Manage category:**
   1. Admin can view the list of category.
   2. Admin can add the new category.
   3. Admin can see the number of sub category.
   4. Admin can see the status of the category (Deactivate, Edit, delete).
   5. Admin can search the category by using search option.
7. **Manage skills:**
   1. Admin can add the new category.
   2. Admin can view the list category of skills
   3. Admin can see the status of the Skill (Deactivate, Edit, delete).
   4. Admin can search the Skill by using search option.
8. **Manage users:**
   1. Admin can manage both the employers and freelancer.
   2. Admin can add the new employer and freelancer.
   3. Admin can view the list of employer and freelancer.
   4. Admin can view the details (Name, phone number, image, mail id, address) of employer and freelancer.
   5. Admin can view the status (Deactivate, Edit, delete) of employer and freelancer.
9. **Manage project:**
   1. Admin can view the list of project.
   2. Admin can add the new project.
   3. Admin can see the details (Name, Employer, Status) of the project.
   4. Admin can view the status (Deactivate, Edit, delete) of the project.
   5. Admin can search the project by using search option.
10. **Membership plan:**
    1. Admin can add the new membership plan.
    2. Admin can view the list of membership plan.
    3. Admin can view the details (Plan name, icon, rate, employer fee, freelance fee, project, Skills) of the plan.
    4. Admin can view the status (Deactivate, Edit, delete) of the plan.
    5. Admin can search the membership plan by using search option.
11. **Bidding options:**
    1. Admin can add the new Bidding options.
    2. Admin can view the list of bidding options.
    3. Admin can view the details (Name, description, and amount) of the bidders.
    4. Admin can view the status (Deactivate, Edit, delete) of the Bidding options.
    5. Admin can search the Bidding options by using search option.
12. **Project promotion:**
    1. Admin can add the new Project promotion.
    2. Admin can view the list of Project promotion.
    3. Admin can view the details (Name, description, and amount) of the Project.
    4. Admin can view the status (Deactivate, Edit, delete) of the Project promotion.
    5. Admin can search the Project promotion by using search option.
13. **Manage notice:**
    1. Admin can add the new notice.
    2. Admin can view the list of notice.
    3. Admin can view the details (Name, description) of the notice.
    4. Admin can view the status (Deactivate, Edit, delete) of the notice.
    5. Admin can search the notice by using search option.
14. **Manage FAQ:**
    1. Admin can add the new FAQ category.
    2. Admin can view the list of FAQ category.
    3. Admin can view the details of FAQ category.
    4. Admin can view the status (Deactivate, Edit, delete) of the FAQ category.
    5. Admin can search the FAQ category by using search option.
15. **Budget management:**
    1. Admin can view the currency list and budget list.
    2. Admin can add the new currency and budget.
    3. Admin can view the list of currency and budget.
    4. Admin can view the details of currency and budget.
    5. Admin can view the status (Deactivate, Edit, delete) of currency and budget.
    6. Admin can search the currency and budget by using search option.
16. **Enquiry management:**
    1. Admin can view the list of Enquiry.
    2. Admin can view the details (Name, email id, message, mobile number, date) of Enquiry.
    3. Admin can view the status (View, delete) of the Enquiry.
    4. Admin can search the Enquiry by using search option.
17. **Newsletter:**
    1. Admin can view the list of newsletter subscribers.
    2. Admin can details (User type, name, email, phone, and city) of newsletter subscribers.